

Windham Board of Education
Regular Board Meeting
October 25, 2012
7:00 p.m.

ABSENT:

Gregg Isler
Michael Chafee
Melissa Roubic arrived at 7:09 p.m.

STUDENT ACHIEVEMENT: Bill Hickman

Congratulations to the Homecoming King and Queen
Matt Knight and Lauren John

Congratulations to the students at KT for being voted a Fox 8 Cool School.

Congratulations to the volleyball team, they are playing in the District championship tonight.

Mr. Harry Selner recognized the following students as Student of the Month:

5th Grader – Vanessa Paoella
5th Grader – Landen Kiser
3rd Grader – Jared Dunfee
3rd Grader – Zoey St. John

CORRESPONDENCE: None

GUEST RECOGNITION:

Ms. Chelsea Kovach – a student teacher in Mrs. Kathy Austin’s class from Hiram College.

REPORTS

Board of Education President, Dan Burns:

Maplewood Career Center Representative, Darryl McGuire:

Darryl McGuire reported that the regular board meeting was last night (October 24, 2012) before the All Boards Dinner. The guest speaker at the dinner was Representative Kathleen Clyde.

Legislative Liaison, Darryl McGuire:

No Report.

Superintendent, Gregg Isler:

Mr. Kujala gave the Superintendent’s report. Results for the 2011/2012 school year report card have been released by ODE. Windham has been rated “Effective” achieving 17 indicators. This is up from 12 indicators in 2010/2011 and 6 indicators in 2009/2010. This is also the second year in a row that the district is rated “Effective”. The performance index was 92.6 for the 2011/2012 school year. Performance index in 2010/2011 was 90.2 and for 2009/2010 was 88.7. Windham High School students taking the ACT in 2011/2012 tied with three other schools for second place in Portage County with an average score of 22. Aurora schools had the highest average score of 25. The baseball/softball field project continues to make progress. The Maplewood Career Center masonry class has agreed to build the dugouts. The sod was laid today.

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HS/JHS Principal, Michael Chaffee:

No Report, he will send an update on Monday.

KT Principal, Harry Selner:

Mr. Selner reported that 3rd Grade Fall OAA testing is complete and that score should be received by the end of November. Parent teacher conferences are were October 4, 2012. Fox 8 in Cleveland names Katherine Thomas a Cool School. There were 75 people in attendance for Family Night. Grandparents Day is October 26, 2012 and it is expected that about 165 grandparents will be in attendance. There will be an assembly for first graders on self-esteem on November 2, 2012. Early dismissal will be November 16, 2012 with a teacher in-service on Common Core Standards. November 20, 2012 is PTO Chucky Cheese Night.

Special Services, Bob Kujala:

Mr. Kujala reported that he was very proud of KT being selected as a Cool School. The special education staff will meet with pre-audit team from SST8 on November 7, 2012. Staff Google accounts are now active. The special education department is looking forward to using Smart Boards in KT and the HS to conduct ETR and IEP meetings. This will reduce paper waste and help improve efficiency. The special education department is moving forward contacting families about the Medicaid billing program. He welcomed Zach Burns to the department as the newest intervention specialist.

Supervisor of Maintenance/Transportation, Craig Alderman:

Mr. Alderman reported that he met with three mechanical contractors about the boilers at the high school. There will be floor wax testing at KT. Pre-action valves will be replaced in the next two weeks. Bus bids have been received and are being reviewed. Ohio State Highway Patrol will conduct spot inspections of buses next month.

Supervisor of Food Service/Treasurer, Samantha Pochedly:

Mrs. Pochedly reported that cafeteria menus were submitted October 16, 2012 for the 6 cent reimbursement. ACY Communications will be out next week to KT to start install/upgrade of the phone system. Schedule a records commission meeting in November to approve the new destruction schedule. Need to move November and December regular board meetings because of conflicts with holidays. Tax budget hearing will be in December. The five year forecast was presented. The following is a summary of assumptions:

1.010 General Property Tax Revenue – Tax revenues have not fluctuated too much in the past and I don't anticipate them changing much in the future. You will notice this line decreasing in FY2015 and FY2016 significantly. This reflects the loss of emergency levy monies. These renewal levies are modeled on line 11.020.

1.020 Tangible Personal Property Tax – This line will remain constant for the life of the forecast.

1.035 Unrestricted Grants in Aid – This is our largest revenue line. I have forecasted our revenue from the state to be at 98% of FY2013 levels for FY2015 and beyond. FY2014 is based on this assumption as well as forecasted enrollment numbers.

1.040 Restricted Grants in Aid – This line will remain constant for the life of the forecast.

1.050 Property Tax Allocation – This line will only be affected by the loss of emergency levy monies for the life of the forecast.

1.060 All Other Operating Revenue – This line will remain constant for the life of the forecast.

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2.050 and 2.060 Advances In and All Other Financing Sources – These lines will remain constant for the life of the forecast.

3.010 Personnel Services – There is a modest step increase built in to this line, but no base salary increases have been modeled. There have also not been any adjustments for retirements or severances.

3.020 Employees Retirement/Insurance Benefits – There is a built in assumption that insurance rates will increase 10% each year starting with FY2014. All other benefits are based on salary assumptions.

3.030 Purchases Services – There is a built in assumption that these services will increase 5% each year starting with FY2014. Utilities and special education services make up the bulk of this line and these costs are continuing to increase.

3.040 Supplies and Materials – There is a small 1% increase assumed for this line.

3.050 Capital Outlay – As a cost of doing business we will purchase new equipment every year. There is a bus purchase modeled in FY2013 and FY2017.

4.3 Other Objects – This line will remain constant for the life of the forecast.

5.020 Advances Out – This line will remain constant for the life of the forecast.

6.010 Excess of Revenue and Other Financing Sources Over (Under) Expenditures and Other Financing Uses – This is one of the most important lines on the forecast. This shows if we are deficit spending. We will begin deficit spending in FY2014.

10.010 Fund Balance June 30 for Certification of Appropriations – This line shows our year-end balance without renewal of the two expiring emergency levies.

12.010 Fund Balance June 30 for Certification of Contracts, Salary and Other Obligations – This shows our year-end balance with the renewal of the two expiring emergency levies.

227-12
Approve Minutes

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the minutes of the September 27, 2012 regular meeting and the October 9, 2012 special meeting.

Ayes: Terrie Altiere, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns

Nays: None

Motion passed

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228-12
Approve Financial Reports

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the September 2012 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds	Monthly Check List
Detailed Financial Report 010 Only	SM2 Monthly/Quarterly Report
Monthly Budget Ledger for line item 001/016 2310-418	Monthly Bank Statements and Reconciliation

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

229-12
Approve Five Year Financial Forecast

Darryl McGuire moved and Bill Hickman seconded the motion to approve the five year financial forecast as presented.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

230-12
Approve Certificated Substitute

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the following individual as a certificated substitute for the 2012-2013 school year at a cost of \$83.00 per day pending proper certification and clear BCI/FBI check effective September 18, 2012:

Pegge Petkovich

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

231-12
Approve Substitutes

Bill Hickman moved and Terrie Altieri seconded the motion to place the following individuals on the respective substitute lists as presented for the 2012-2013 school year pending proper certification and clear BCI/FBI check effective October 25, 2012:

Custodians - \$9.00 Cafeteria Aide - \$9.00 Secretary - \$9.00 Bus Aide - \$9.00 Educational Aide - \$9.00
Mechanic - \$9.00 Bus Driver - \$13.50

Katie Swearingen – Educational Aide and District-wide

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

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232-12
Approve Contract Modifications

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the following contract modifications for the 2012-2013 school year (proper documentation has been received) effective August 22, 2012:

Andrea Urso MA to MA+ \$64,416.00

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

233-12
Amend Resolution

Terrie Altieri moved and Bill Hickman seconded the motion to amend motion #107-12 to read motion to approve the appointment of Megan Saunders as Spanish Teacher and grant a one-year limited contract at BA step 0 in the amount of \$32,832.00 effective October 19, 2012 pending proper certification, clear BCI/FBI check and drug screen.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

234-12
Accept Professional Leave

Melissa Roubic moved and Darryl McGuire seconded the motion to approve professional leave for the following personnel:

Andrea Urso	Differential Response	11/5/12 (½)	no
Ellen Loomis	IEP Permission to Test	10/18/12 (½)	yes
Myshel Detelich	Linking ETR to IEP	10/31/12	yes
Ellen Loomis	IEP Meetings	10/30/12 (½)	yes
Jennifer Klabik	Linking ETR to IEP	10/31/12	yes
Michael Chaffee	Camp Fitch	10/9/12	no
Sherri Harrah	SST8 In-service	11/7/12 (½)	yes
Ellen Loomis	SST8 Special Ed Meeting	11/7/12 (½)	yes
Annie Dempsey	SST8 Special Ed Meeting	11/7/12 (½)	yes
Roger Eakins	Field Trip	11/6/12	yes
Janet Cash	Field Trip	11/6/12	yes
Karen Stone	SST8 In-service	11/7/12 (½)	yes
Martha Booth	SST8 In-service	11/7/12 (½)	yes
Christina Neer	SST8 In-service	11/7/12 (½)	yes
Andrea Urso	Children's Advantage	11/29/12 (½)	no
Laurie Weirich	SST8 In-service	11/7/12 (½)	yes

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire,
Nays: None
Motion passed

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235-12

Approve Maintenance/Mechanic

Terrie Altieri moved and Darryl McGuire seconded the motion to approve a one-year limited contract for Steve Bear as Maintenance/Mechanic for the 2012-2013 school year at a cost of \$15.83 per hour, not to exceed 20 hours per week, effective October 26, 2012, pending proper certification, clear BCI/FBI check and drug screen.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire, Bill Hickman

Nays: None

Abstain: Dan Burns

Motion passed

236-12

Approve Supplemental Contracts

Bill Hickman moved and Terrie Altieri seconded the motion to approve the appointment of the following individuals for supplemental contracts contingent on participation per salary schedule in the type of positions listed for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Year/Step</u>	<u>Amount</u>
William Pozsgai	Asst. Boys' Basketball	16/15	\$4,309.00
Dave Apthorpe	Freshman Boys' Basketball	28/15	\$4,309.00
David Fall	Asst. Girls' Basketball	4/4	\$3,861.00
Ryan McLean	Head JHS Boys' Basketball	4/4	\$2,942.00
Anthony Maiorca	Asst. JHS Boys' Basketball	2/2	\$1,000.00
Zack Burns	Head JHS Girls' Basketball	0/0	\$2,627.00
Iris Heller	Asst. JHS Girls' Basketball	1/1	\$1,000.00

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic

Nays: None

Abstain: Dan Burns

Motion passed

237-12

Approve Volunteers

Bill Hickman moved and Darryl McGuire seconded the motion to approve the following volunteers for the 2012-2013 school year:

Gary Kilgore – Girls' Basketball
Richard Waggoner – Boys' Basketball
Don Ridenbaugh – Boys' Basketball
Sherri Pennington – Bomberettes
Ed Ridenbaugh – Bomberettes
Leigh Ann Hankins - Bomberettes

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns

Nays: None

Motion passed

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238-12
Approve Transportation Agreement

Melissa Roubic moved and Terrie Altieri seconded the motion to approve the transportation agreement for the 2012-2013 school year between the Windham Board of Education and Ira and Susan Small for transporting Ira Small to and from Maplewood at a cost of \$10.00 per day for each day that Ira is in attendance for the Option 23 program.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

239-12
Approve Overnight Trip

Darryl McGuire moved and Bill Hickman seconded the motion to approve the overnight, out of state field trip for the ski club to Holiday Valley in New York on January 18-20, 2013, utilizing school transportation and paid for entirely by the ski club account.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

240-12
Approve Out of State Trip

Bill Hickman moved and Melissa Roubic seconded the motion to approve the out of state field trip for the ski club to Peek'N Peak resort in New York on January 5, 2013 and March 2, 2013, utilizing school transportation and paid for entirely by the ski club account.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

241-12
Approve Open Enrollment

Bill Hickman moved and Terrie Altieri seconded the motion to approve the following students under open enrollment for the 2012-2013 school year:

Emma Kerr	Grade 10	Newton Falls
Shannon Kerr	Grade 12	Newton Falls
Taylor Herndon	Grade 10	LaBrae

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan, Burns, Terrie Altieri
Nays: None
Motion passed

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242-12
Adjourn

Melissa Roubic moved and Bill Hickman seconded the motion to adjourn the meeting. All were in favor and the meeting adjourned at 7:37 pm.

Dan Burns, President

Samantha Pochedly, Treasurer